



# Hatton Vale Community Uniting Church

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## Hall Hire Booking Form

143 Zischke Rd, Hatton Vale, Queensland, QLD 4341

### APPLICANT DETAILS

NAME ..... POSITION .....

ORGANISATION ..... No. of people .....

ADDRESS .....

Phone ..... Email .....

Mobile .....

Second contact - Name .....

Phone ..... Email .....

Mobile .....

**ACTIVITY** – Please circle as appropriate and describe:

Meeting                  Class                  Seniors                  Party                  Other

**Description** .....

.....

Equipment to be brought in: .....

**REQUIRED SPACE – Please circle:**      Hall      Kitchen      Stage      Storage

**Date(s)** .....

.....

**Times: Start** ..... **Finish** .....

.....

(Including set-up, clean-up and closing up)

### Public Liability Certificate of Currency

**Underwriter** ..... **Expiry Date** .....

### PLEASE NOTE:

**Completing and submitting this form indicates that you have read and accept the Hatton Vale Community Uniting Church Hall Hire Policy & Procedures.**